**Bowsden Parish Council**

**Draft Minutes of the Annual General Meeting of Bowsden Parish Council held on Tuesday 11th May at 7.0.pm at Bowsden West Farm.**

**Present:** Parish Councillors: Ian Jackson, Jayne Watson (in the chair), Graeme Reavley and Mike Simpson (Parish Clerk).

County Councillor: Colin Hardy.

Parishioners: 4.

1. **Election of Officers:** Jayne Watson was elected Chairperson and Graeme Reavley Vice-Chairperson.
2. **Apologies for absence:** None.
3. **Declarations of interest:** None.
4. **Minutes of the 2020 AGM:** The minutes were accepted as a true record.
5. **Matters arising:** None.
6. **Adoption of the Annual Governance and Accountability Return for 2020-21:**
7. The report of the internal auditor was approved and no actions are needed.
8. The Annual Governance Statement was approved and signed by the chairperson and parish clerk.
9. The Accounting Statement for 2020-21 was approved and signed by the chairperson and parish clerk.
10. The Certificate of Exemption was signed by the chairperson and the parish clerk.

The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statement and the Certificate of Exemption will be published on or before the 31st May 2021 in the parish council section of the Bowsden Village Hall website, [www.bowsdenvillagehall.net](http://www.bowsdenvillagehall.net).

Anyone without access to the website can inspect the documents by contacting the parish clerk.

1. **Election Expenses forms:** The clerk reminded councillors that their Nil returns for election expenses had to be with NCC’s Elections Office by 3rd June 2021.
2. **Any other business:** None.
3. **Date of next meeting:** To be agreed.